



**GAIL FARBER, Director**

# **COUNTY OF LOS ANGELES**

## **DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 29, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

# **ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

44

September 29, 2009

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**ADOPT, ADVERTISE, AND AWARD  
LANDSCAPE IMPROVEMENTS  
STIMSON AVENUE LANDSCAPE IMPROVEMENTS  
UNINCORPORATED COMMUNITY OF HACIENDA HEIGHTS  
(SUPERVISORIAL DISTRICT 4)  
(3 VOTES)**

### **SUBJECT**

This action is to find a project to construct landscaping and an irrigation system on Stimson Avenue from Shadybend Drive to Halliburton Road, in the unincorporated community of Hacienda Heights, exempt from the provisions of the California Environmental Quality Act, approve the project, adopt the plans and specifications, call for bids, and authorize the Director of Public Works or her designee to award and execute a contract with a responsible contractor with the lowest responsive bid.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that this project is categorically exempt from the provisions of the California Environmental Quality Act.
2. Approve the project and adopt the plans and specifications for Stimson Avenue Landscape Improvements, for landscape improvements, in the unincorporated community of Hacienda Heights, at an estimated cost between \$245,000 and \$285,000.
3. Call for bids to be received on October 27, 2009.
4. Instruct the Executive Officer of the Board of Supervisors to advertise the project and seal and return the plans and specifications to the Department of Public Works for filing.
5. Authorize the Director of Public Works or her designee to award and execute a contract with a responsible contractor with the lowest responsive bid within the estimated cost range; approve the Faithful Performance, Labor and Material bonds, and insurance submitted by the contractor; and deliver the project.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to obtain County of Los Angeles Board of Supervisors' (Board) approval to adopt and advertise for bids for the construction of landscaping and an irrigation system, and the performance of other appurtenant work, and execute the contract.

**Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). The recommended action will help meet these goals by providing enhanced aesthetics on Stimson Avenue from Shadybend Drive to Halliburton Road.

**FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction cost to complete this project is in the range of \$245,000 to \$285,000. This project is included in the Fourth Supervisorial District's Road Construction Program in the Fiscal Year 2009-10 Road Fund Budget.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project, to contract for the construction of landscaping and an irrigation system, is part of the Department of Public Works' (Public Works) program for parkway landscape improvements. It will be advertised in accordance with Section 20392 of the Public Contract Code.

This project is to be completed in 30 working days. It is estimated the work will start in February 2010 and be completed in March 2010.

Delegating to the Director of Public Works (Director) or her designee the authority to award and execute this construction contract allows an expedited contracting process to obtain a contractor for this project.

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel.

The project specifications contain provisions requiring the contractor to comply with terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County of Los Angeles' (County) Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the County to award construction contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that; (1) submits the bid with the lowest cost; (2) is deemed by the County to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure that the contract is awarded to a contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

**ENVIRONMENTAL DOCUMENTATION**

This project is categorically exempt pursuant to Sections 15301(h) and 15304(b) of the California Environmental Quality Act Guidelines and Class 1, Subsections (j), (x)(9), and (x)(13), and Class 4, Subsection (c), of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987. These exemptions provide for the planting of landscaping and installation of an irrigation system.

**CONTRACTING PROCESS**

This project will be contracted on an open competitive bid basis. The contract award by the Director of Public Works or her designee will be made after review of the bids and determination of the lowest responsive bid and responsible contractor meeting the criteria established by your Board and the California Public Contract Code.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on the County website for upcoming bids.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by providing enhanced aesthetics on Stimson Avenue from Shadybend Drive to Halliburton Road.

**CONCLUSION**

Please return one adopted copy of this letter to Public Works, Construction Division.

Respectfully submitted,

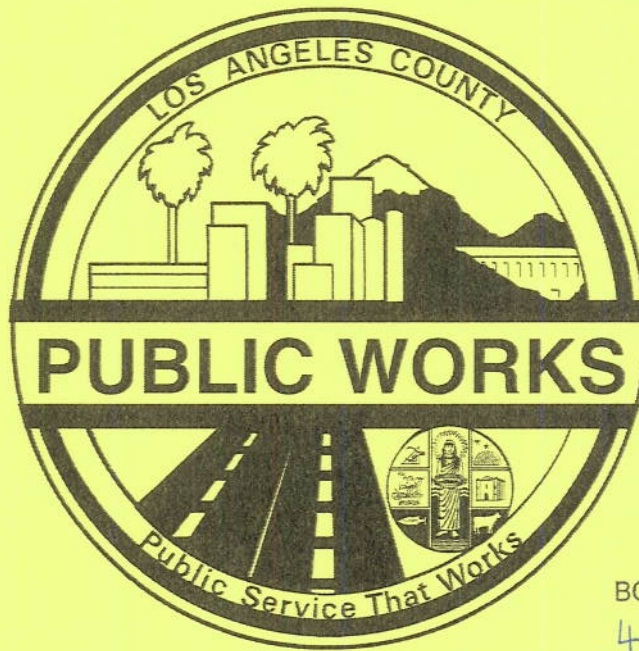
A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:JTS:bc

c: Chief Executive Office (Lari Sheehan)  
County Counsel  
Executive Office  
Office of Affirmative Action Compliance



FILED  
BOARD OF SUPERVISORS

44 of 9/29/09

DATE

NOTICE INVITING BIDS,

SACHI A. HAMAI  
EXECUTIVE OFFICER AND  
CLERK OF THE BOARD OF SUPERVISORS

SPECIAL PROVISIONS

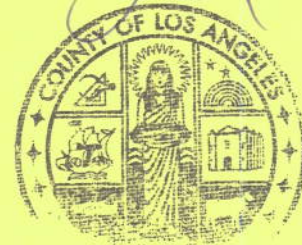
By [Signature], Deputy

AND

SAMPLE AGREEMENT

FOR

PROJECT ID NO. RDC0014739



STIMSON AVENUE LANDSCAPE IMPROVEMENTS

Approved, GAIL FARBER, Director of Public Works

By

[Signature: Patricia V. DeChellis]  
Deputy Director

5-04-2009

Date